



TACMO Board Meeting - November 18, 2025 Agenda

November 18, 2025 6:30pm - 8:30pm PST

Sycamore Valley Academy (Multi-Purpose Room) and Blue Oak Academy (Multi-Purpose Room)

In order to ensure that members of the public are provided a meaningful opportunity to address the Board on non-agenda items or agenda items that are within the Board's jurisdiction, non-agenda items may be addressed at the public comment portion of the agenda and agenda items may be addressed at the time the matter is considered by the Board. During the evening, many of the Board members will be speaking on various subjects. It should be noted that each Board member expresses only his/her opinion and not the opinion of the entire Board. Teleconferencing may be used for all purposes in connection with any meeting. All votes taken during a teleconferenced meeting shall be by roll call.

If documents are distributed to Board members concerning an agenda item within 72 hours of a regular Board meeting, at the same time the documents will be made available for public inspection. Interested members of the public may request to see the same documents by emailing the Superintendent at kaure@theacademiescharters.org and the complete packet will be shared electronically.

This meeting is held in an area accessible to the disabled. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call (559) 429-4351 forty-eight (48) hours in advance of the meeting. Persons who are in need of disability-related modification or accommodation in order to participate in the Board meeting may make a request to Karin Aure at PO Box 1189, Visalia, CA 93279 and (559) 429-4351. Such a request should be in writing if possible or may be made in person or by telephone. The request should specify the nature of the accommodation or modification requested, including any auxiliary aids or services requested, and the name, address, and telephone number of the person making the request.

1. OPENING BUSINESS

6:30pm

1.1. CALL PUBLIC SESSION TO ORDER

1.2. ADA ACCOMMODATIONS

- 1.2.1 This meeting is held in an area accessible to the disabled. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call (559) 429-4351 at CMO Home Office forty-eight (48) hours in advance of the meeting. Persons who are in need of disability-related modification or accommodation in order to participate in the Board meeting may make a request to Karin Aure at PO Box 1189, Visalia, CA 93279 or (559) 429-4351. Such a request should be in writing if possible or may be made in person or by telephone. The request should

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1.3. IDENTIFY CLOSED SESSION TOPICS OF DISCUSSION

1.4. PUBLIC COMMENT ON CLOSED SESSION TOPICS

1.4.1 General public comment on any closed session item will be heard. The Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.

1.5. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

1.5.1 General public comment on any school related topic may be heard at this time. The Board asks that any public comment on an item listed on tonight's agenda be addressed at the time the item comes up for discussion by the Board. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.

2. CONSENT AGENDA

2.1. Approval of Minutes of the board meeting on October 21, 2025 (Enc. No. 1)



TACMO BOD 10212025 Meeting Minutes DRAFT.pdf

2.2. Approval of the October 2025 Check Register Report (Enc. No. 2)

2.3. Monthly Attendance Reports for BOA and SVA (Enc. No. 3)

 [#3 BOA Attendance Report.pdf](#)

 [Month 3 SVA Attendance Report.pdf](#)

3. PUBLIC RECOGNITION/PROCLAMATIONS/ACTION

- 3.1. There are no Public Recognition/Proclamations items to include this evening.

4. COMMUNITY REPORTS

Presentation/Public Hearing/Public Comment/Board Discussion

4.1. Teacher Representative Report

4.1.1 Blue Oak Academy

4.1.2 Sycamore Valley Academy

4.2. Principal Report

4.2.1 Blue Oak Academy (Enc. No. 4)

 [November Board Meeting_Principal Report_BOA_template_2025-26 - Google Docs.pdf](#)

4.2.2 Sycamore Valley Academy (Enc. No. 5)

 [November Board Meeting_Principal Report_SVA_template_2025-26 - Google Docs.pdf](#)

4.3. Operations Director Report

4.3.1 There is no Operations Director Report this evening

4.4. Human Resources Director Report

4.4.1 There is no Human Resources Director Report this evening

4.5. Board Member Report

4.6. Superintendent Report

4.6.1 AB 49 (California Safe Haven Schools Act) and SB 98 (SAFE Act) update

4.6.2 Family Income Survey and Unduplicated Pupil Count (UPC) update

4.6.3 Williams Verification Letters for Blue Oak Academy and Sycamore Valley Academy (Enc. No. 6)

 [Williams verification letter_fr TCOE_BOA_2025-26.pdf](#)

 [Williams verification letter_fr TCOE_SVA_2025-26.pdf](#)

5. BOARD DEVELOPMENT

Presentation/Public Hearing/Public Comment/Board Discussion

5.1. Board Resources

5.1.1 There are no Board Resource items to include this evening.

6. ADMINISTRATIVE PANEL RECOMMENDATIONS/ACTIONS

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

6.1. There are no Administrative Panel items to discuss this evening.

7. GENERAL AGENDA

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

7.1. PROGRAM UPDATES

7.1.1 Behavior Systems and Support at Blue Oak Academy and Sycamore Valley Academy (Enc. No. 7)

 [Behavior Board Report.ppt.pdf](#)

7.1.2 Coordination of Services Team (Enc. No. 8)

7.2. ACTION ITEMS

7.2.1 2025-26 TACMO TCOE Agency Agreement for New Teacher & Leadership Development for Induction Support (Enc. No. 9) ACTION

 [2025-26 TACMO TCOE Agency Agreement for New Teacher & Leadership Development for Induction Support \(#260674\).pdf](#)

7.3. FIRST READS

7.4. PUBLIC HEARINGS

8. CLOSED SESSION

8.1. ADJOURN TO CLOSED SESSION

8.2. **PERSONNEL (Government Code §54957).** It is the intention of this governing body to meet in closed session to consider public employee appointment/employment for the position of: Paraprofessional-SpEd, General Activities Aide, After School Program Aide

9. REGULAR SESSION RECONVENED

9.1. CALL PUBLIC SESSION TO ORDER

9.2. REPORT ACTION TAKEN IN CLOSED SESSION (if any)

10. ADJOURNMENT

10.1. Request for future Board Agenda items

10.2. The next The Academies CMO board meeting: December 9, 2025 at 6:30 PM.

END
8:30pm



ENCLOSURE #1

ENCLOSURE SUMMARY

Consideration of Approval of Minutes of the board meeting on October 21, 2025.

FROM: Stacey Nelson

DATE: 11/18/2025

BACKGROUND: Draft board meeting minutes from the October 21, 2025 meeting.

SUPERINTENDENT'S RECOMMENDATION: Approve



TACMO BOARD MEETING OCTOBER 21, 2025

Minutes



TUESDAY, OCTOBER 21, 2025

6:30 PM – 8:30 PM PDT

Sycamore Valley Academy (Multi-purpose Room) & Blue Oak Academy (Multi-purpose Room)

IN ATTENDANCE:

Karin Aure, Sheridyn Blain, Shauna Dolin, Marilou Monsivais, Corey Morse, Stacey Nelson, Staci Soares, Mackenzie Souza, Alex Tietjen, Claudia Van Groningen, Alexis Vance, Craig Wheaton

1. OPENING BUSINESS

Others in attendance: Jennifer Denham, Erica Galindo, Cristina Johnson, Janell McLaughlin, Meagan Miller, Lauren Ventura, Arturo Villaseñor

1.1. CALL PUBLIC SESSION TO ORDER

Tietjen called public session to order at 6:30 PM.

1.2. ADA ACCOMMODATIONS

1.2.1. This meeting is held in an area accessible to the disabled. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call (559) 429-4351 at CMO Home Office forty-eight (48) hours in advance of the meeting. Persons who are in need of disability-related modification or accommodation in order to participate in the Board meeting may make a request to Karin Aure at PO Box 1189, Visalia, CA 93279 or (559) 429-4351. Such a request should be in writing if possible or may be made in person or by telephone. The request should specify the nature of the accommodation or modification requested, including any auxiliary aids or services requested, and the name, address, and telephone number of the person making the request.

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1.3. IDENTIFY CLOSED SESSION TOPICS OF DISCUSSION

1.4. PUBLIC COMMENT ON CLOSED SESSION TOPICS

1.4.1. General public comment on any closed session item will be heard. The Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.

There were no public comments on closed session topics this evening.

1.5. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

1.5.1. General public comment on any school related topic may be heard at this time. The Board asks that any public comment on an item listed on tonight's agenda be addressed at the time the item comes up for discussion by the Board. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.

Erica Galindo made general public comment to express gratitude to Karin Aure for being a frequent presence on campus and for the overall support. As a parent, she appreciates the communications and details provided.

2. CONSENT AGENDA

Tietjen identified items 2.1, 2.2, and 2.3. All items deemed approved by general consent.

2.1. Approval of Minutes of the board meeting on September 16, 2025 (Enc. No. 1)

2.2. Approval of the September 2025 Check Register Report (Enc. No. 2)

2.3. Monthly Attendance Reports for BOA and SVA (Enc. No. 3)

3. PUBLIC RECOGNITION/PROCLAMATIONS/ACTION

3.1. There are no Public Recognition/Proclamations items to include this evening.

4. COMMUNITY REPORTS

Presentation/Public Hearing/Public Comment/Board Discussion

4.1. Teacher Representative Report

4.1.1. Blue Oak Academy

BOA Teacher Representative Arturo Villaseñor shared classroom highlights across all grade levels. TK students explored the life cycle of plants through hands-on science by building a garden box. Kindergarten prepared for Innovator Day with activities focused on patterns and designs. First grade engaged in experiential learning projects, while second grade studied the states of matter. Third grade investigated the power of weather, connecting it to the universal theme of power. Fourth and fifth graders read "The Hope Chest" and participated in Socratic seminars exploring how individual voices can make a difference.

In middle school, students engaged in Socratic seminars emphasizing critical thinking. In science, they studied motion and designed protective structures for an egg, while in math they explored geometric transformations. Music classes for grades K–5 celebrated Hispanic Heritage Month, and band students practiced marching techniques. Spanish classes also celebrated Hispanic Heritage Month and Día de los Muertos, focusing on cultural appreciation. Villaseñor concluded by sharing that both the girls' and boys' soccer teams won their first games at BOA.

4.1.2. Sycamore Valley Academy

SVA Teacher Representative Janell McLaughlin reported on classroom learning across grade levels. Kindergarten students explored stories from around the world to build empathy and listening skills. First grade discussed lessons from cultural stories and traditions, created a class quilt, and participated in Socratic seminars. Second and third grades fully embraced the Socratic seminar process, while fourth and fifth graders refined their seminar skills by building trust, encouraging equal participation, and studying how communities change over time.

Sixth grade students integrated math and science by constructing models of ancient civilization water systems, while in humanities they examined the structure, beliefs, and values of ancient Egypt. Seventh and eighth graders focused on analysis and discussion in humanities, exploring global access to water and writing historical narratives from the perspective of fictional characters. In math, they worked on graphing and designing water filter systems.

4.2. Principal Report

4.2.1. Blue Oak Academy (Enc. No. 4)

Staci Soares expressed gratitude to the soccer team for raising \$672 toward new uniforms, with PTO covering the remaining balance. She thanked Mr. Villaseñor and Mr. Aguilar for their support with the garden bed and soccer fundraiser. PTO now has a year-round merchandise website. Education Specialist, Brianna Bakke, will be recognized at the TCOE Awards in Excellence, and SVA is honoring classified staff member Denise Rivera for her contributions. Soares also invited parents to participate in the upcoming Innovator Day event.

4.2.2. Sycamore Valley Academy (Enc. No. 5)

Corey Morse reported that the October 14 professional development day was highly successful, featuring math-focused learning opportunities hosted by TCOE and writing scoring sessions. Staff reflected on takeaways from Trimester 1 to inform intentional planning and monitoring of growth in Trimester 2. The upcoming Fall Festival will be held this Friday from 5–8 p.m., providing an authentic audience for students to showcase their project-based learning, with students excited to share their work.

4.3. Operations Director Report

4.3.1. Taste of the Arts Outreach Event

Claudia Van Groningen reported on the Taste the Arts event held last Saturday, which ran from 10 a.m. to 5 p.m. with 17 volunteers participating. The event had strong attendance and steady foot traffic, featuring interactive art activities such as a pixel art project. Two new parent contacts were added, and volunteers shared a cohesive message about the schools. The event received positive community feedback and was visited by Board Member, Craig Wheaton.

Tietjen thanked Claudia for organizing and staffing such a successful community event.

4.4. Human Resources Director Report

4.4.1. Transcript Review & Salary Placement Update

Shauna Dolin provided an update on the salary schedule implementation, confirming the full process is now complete. All teachers were asked to submit post-bachelor's transcripts, and all were placed on the base scale in August. Final placements and retroactive pay will be reflected in the October 31 payroll. The average salary increase was 8.43%, with only two teachers receiving less than 3% (one intern and one who did not submit transcripts). The implementation was fully budgeted, requiring no additional funds. Shauna recognized Krystal Eastman for her essential support and expressed pride in the successful outcome. Board members applauded the results and commended the thorough, well-managed process.

4.5. Board Member Report

Monsivais: Nothing to report

Blain: Shared that the BOA merchandise store is now open to everyone and expressed appreciation for hearing her middle school student positively discuss project-based learning and essay work at home. She also thanked Mr. Villaseñor for his leadership and support with the soccer field.

Wheaton: Reported he was gratefully able to stop by the Taste the Arts event and believes it embodies what our schools are and what sets us apart.

Tietjen: Reflected on the importance of programs beyond academics, such as arts and music, in engaging students and expressed appreciation for the continued growth and development at both campuses.

4.6. Superintendent Report

4.6.1. Curriculum Adoption Process Update

Aure provided an update on the curriculum adoption process, explaining the reasons for revising it. She met with Cristina Johnson and Jennifer Denham to brainstorm and develop a new process, which will be piloted and reviewed before final implementation. A template for responses and notes has been created to support consistency and transparency.

4.6.2. Year 2 Strategic Action Implementation Update

Aure noted that the two strategic pillars and their related actions are guiding the reports presented during board meetings, which contribute to ongoing strategic implementation. She announced that a review of the hiring process will be brought forward in January.

Wheaton expressed appreciation for the reports and emphasized the importance of observing classrooms to see the impact of curriculum adoption, balancing teacher autonomy with a consistent student experience across grade levels.

Monsivais suggested a future review of currently adopted curriculum to assess its effectiveness and alignment with intended goals.

5. BOARD DEVELOPMENT

Presentation/Public Hearing/Public Comment/Board Discussion

5.1. Board Resources

5.1.1. There are no Board Resource items to include this evening.

6. ADMINISTRATIVE PANEL RECOMMENDATIONS/ACTIONS

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

6.1. There are no Administrative Panel items to discuss this evening.

7. GENERAL AGENDA

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

7.1. PROGRAM UPDATES

7.1.1. Nominating Committee Update for Upcoming Open Board Seat

In Harold's absence, Tietjen presented the report, noting that one application has been received and another is expected. He expressed hope for additional applicants and asked Karin to continue encouraging participation from the SVA community.

7.1.2. Strategic Actions Update - Gifted Education and Writing Strategies (Enc. No. 6)

Jennifer Denham and Cristina Johnson presented updates on the two components of the Quality Education Pillar: gifted education and writing.

Johnson reported on the gifted education strategy, with this year's focus on strengthening Socratic seminar structures. Building on lessons learned from last year, teachers now have a clear framework for student-led discourse, seating arrangements, group options, and accountability measures. Over 70 teacher reflections have been submitted, showing strong implementation, with many classrooms now holding weekly seminars. Next steps include supporting teachers in guiding students to ask open-ended questions and build on each other's ideas.

Johnson noted the strategy has been successful so far.

Denham shared that the writing program connects closely to Socratic seminars, with this year's goal focused on planning instruction using data from the writing rubric to better align with report cards. She noted that cross-site collaboration was a challenge last year, but dedicated meeting times have been scheduled this year. Janell McLaughlin created a rubric spreadsheet to track focus areas and evidence-based strategies implemented in classrooms, with teachers regrouping to evaluate effectiveness. Some grade levels are still refining their focus areas for the next trimester. Teachers analyzed last year's writing data to target areas of student need and develop improved strategies. Jennifer also clarified that "On Demand" writing refers to timed prompts completed without prewriting or discussion.

7.2. ACTION ITEMS

7.2.1. Monthly Financials Presentation (Enc. No. 7) ACTION

Meagan Miller of EdTec presented the monthly financials including: 2025-26 Forecast Summary, 2025-26 Current Forecast vs. Previous Forecast, Monthly Cash Balance, Accounts Payable Aging. Enrollment & Attendance: SVA FY26 Enrollment and Attendance, BOA FY26 Enrollment and Attendance.

Miller noted she will not be attending the November meeting, but will have an update ready for the December meeting.

Monsivais moved to approve the Monthly Financials Presentation; Wheaton seconded; Approved 4-0.

7.2.2. FINAL REVISION BP 12-001 Financial Policies and Procedures (Enc. No. 8)

ACTION

Aure reviewed updates to clarify which items should be brought to the Board for action or discussion versus those placed on the consent agenda, establishing stronger guidelines for consistency and transparency.

Blain moved to approve the FINAL REVISION BP 12-001 Financial Policies and Procedures; Wheaton seconded; Approved 4-0.

7.2.3. 2025-26 Updated Board Meeting Dates (Enc. No. 9) ACTION

Stacey Nelson presented a change in the formatting for future board meeting dates which included the Board approving an academic calendar timeline rather than a calendar year timeline. The updated 2025-26 Board meeting dates included July 2025 through June 2026 meeting dates.

Wheaton moved to approve the 2025-26 Updated Board Meeting Dates; Monsivais seconded; Approved 4-0.

7.2.4. 2025-26 The Stepping Stones Group Agreement for Physical Therapy Services at Blue Oak Academy and Sycamore Valley Academy (Enc. No. 10) ACTION

Aure presented the agreement brought forth by Corey Morse. The agreement secures services to ensure TACMO will be meeting IEP requirements.

Wheaton moved to approve the 2025-26 The Stepping Stones Group Agreement for Physical Therapy Services at Blue Oak Academy and Sycamore Valley Academy; Monsivais seconded; Approved 4-0.

7.2.5. 2025-26 LINQ Platform for UBA Processing Contract (Enc. No. 11) ACTION

Aure reported that due to no longer using VUSD's PowerSchool system, TACMO must independently collect income eligibility data required for LCFF funding using a state-mandated form. LINQ will handle data collection and Vertex (an EdTec company) will process the data. Communication has been sent to families. The item came to the Board as a new contract, not based on dollar amount. Wheaton noted that, as a procedural change, it was appropriate for Board review.

Blain moved to approve item 7.2.5 2025-26 LINQ Platform for UBA Processing Contract and item 7.2.6 2025-26 Vertex Support Services UBA Processing Contract; Monsivais seconded; Approved 4-0.

7.2.6. 2025-26 Vertex Support Services UBA Processing Contract (Enc. No. 12)

ACTION

Approved with item 7.2.5.

7.2.7. LCAP Midyear and Annual Contract with McLennan Group (Enc. No. 13)

ACTION

Aure reported this is a contract renewal with the same rate as the past two years and provided a cost overview.

Wheaton inquired about the budget, and Aure confirmed it was based on prior spending and reviewed with Meagan Miller. Wheaton suggested adding a “not to exceed” amount to future contracts.

Monsivais moved to approve the LCAP Midyear and Annual Contract with McLennan Group; Blain seconded; Approved 4-0.

8. CLOSED SESSION

8.1. ADJOURN TO CLOSED SESSION

Tietjen adjourned to closed session at 7:53 PM.

8.2. PERSONNEL (Government Code §54957). It is the intention of this governing body to meet in closed session to consider the public employee performance evaluation for the position of: Superintendent.

8.3. PERSONNEL (Government Code §54957). It is the intention of this governing body to meet in closed session to consider public employee appointment/employment for the position of: Paraprofessional-SpEd, Paraprofessional-GenEd, General Activities Aide, After School Program Lead Aide

9. REGULAR SESSION RECONVENED

9.1. CALL PUBLIC SESSION TO ORDER

Tietjen called public session back to order at 8:46 PM.

9.2. REPORT ACTION TAKEN IN CLOSED SESSION (if any)

Tietjen reported with four board members present (Alex Tietjen, Marilou Montivais, Sheridyn Blain, Craig Wheaton) and three board members absent (Cristina Gutierrez, Mary Aceves, Harold Rollin), the board unanimously voted 4-0 to the following hires and appointments: Paraprofessional-SpEd, Paraprofessional-GenEd, General Activities Aide, After School Program Lead Aide.

10. ADJOURNMENT

10.1. Request for future Board Agenda items

Monsivais suggested a future review of currently adopted curriculum to assess its effectiveness and alignment with intended goals.

10.2. The next The Academies CMO board meeting: November 18, 2025 at 6:30 PM.

Tietjen adjourned the meeting at 8:46 PM.



ENCLOSURE #2

ENCLOSURE SUMMARY

Consideration of Approval of October 2025 Check Register Report

FROM: Stacey Nelson

DATE: 11/18/2025

BACKGROUND: EdTec's monthly report with all financial expenditures for the month of October.

SUPERINTENDENT'S RECOMMENDATION: Approve

Combined Board Check Register							
School:	TACMO						
Month:	October 2025						
						Total Paid By Check: \$ 232,998.40	
						Total Paid By Credit Card: \$ 10,040.41	
Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount	
Check	9293	95 Percent Group LLC	10/3/2025	Bill #INV173933--Materials & Supplies		\$ 549.04	
Check	9294	Amazon Capital Services	10/3/2025	Bill #1HXN-CNHT-DRJ4--Supplies Bill #1WPC-R4WK-39N1--Supplies Bill #1F4V-VRT9-9XMV--Supplies Bill #1QQX-XHX3-HYW6--Supplies Bill #11F6-49DN-CTVN--Supplies Bill #1G3H-JTCX-HG7J--Supplies Bill #1JVV-9NK4-F19Q--Supplies Bill #143D-1DQ3-D7H7--Supplies Bill #1Y3R-MFWX-GXTP--Supplies Bill #1XHN-MFJJ-CRRX--Supplies Bill #1HJ1-3KDC-DKHF--Supplies		\$ 2,250.09	
Check	9295	American Fidelity Assurance	10/3/2025	Bill #2507846--09/30/25 Flex Plan Liability Coverage		\$ 504.52	
Check	9296	American Fidelity Assurance	10/3/2025	Bill #D890594--09/01 - 09/30/25 Flex Plan Liability Coverage		\$ 5,464.02	
Check	9297	Karin Aure	10/3/2025	Bill #091825--Reimb: Lunch Meeting with Board Member		\$ 47.42	
Check	9298	Classic Charter, Inc.	10/3/2025	Bill #177315--Vehicle Charge Bill #177314--Vehicle Charge Bill #177312--Vehicle Charge Bill #177311--Vehicle Charge Bill #177313--Vehicle Charge Bill #177145--Vehicle Charge Bill #177146--Vehicle Charge Bill #177316--Vehicle Charge		\$ 2,584.00	
Check	9299	Cline's Business Equipment, Inc.	10/3/2025	Bill #268122--Contract Usage charge: 08/13 - 09/12/25		\$ 226.67	
Check	9300	Vanessa Gallegos	10/3/2025	Bill #091925--Reimb: Writing Notebook & Onboarding Process fingerprinting		\$ 189.66	
Check	9301	Imagine Learning LLC	10/3/2025	Bill #1096290--EL Language Arts Student Single User Grade K		\$ 7,390.75	

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	9302	ODP Business Solutions, LLC	10/3/2025	Bill #438308231001--Supplies Bill #438306448001--Supplies Bill #440527406001--Supplies Bill #439825141001--Supplies Bill #436300862001--Supplies Bill #439514538001--Supplies Bill #436992112001--Supplies		\$ 806.81
Check	9303	Pacific Employers	10/3/2025	Bill #18895--Quarterly Membership Dues for HR Services - Quarterly Billing		\$ 297.00
Check	9304	PowerSchool Group, LLC	10/3/2025	Bill #INV464099--PS-PS-O-PKTO: Powerschool Student Keys to Ownership Invoice Period: 09/01/25 - 08/31/26		\$ 2,400.00
Check	9305	Vertex Support Services, LLC	10/3/2025	Bill #CINV-00011673--NSLP Services		\$ 1,500.00
Check	9306	95 Percent Group LLC	10/9/2025	Bill #INV167414--95 Percent Group Tier 2 Phonics Solution		\$ 4,835.84
Check	9307	Amazon Capital Services	10/9/2025	Bill #1MCW-344Y-F74R--Supplies Bill #1HKL-MNWC-QTYX--Supplies Bill #1J1P-HQ9J-F4F3--Supplies Bill #1VJ6-6HLY-7PP1--Supplies Bill #1HM4-C7RN-4YN3--Supplies Bill #1M6X-4J4H-MCLJ--Supplies Bill #191P-9PRY-LKCH--Supplies Bill #1FRP-D6G7-JNVM--Supplies Bill #1WRW-WXM1-GMCY--Supplies Bill #19L3-TJ3X-J9JK--Supplies Bill #1JFL-793D-FPY6--Supplies Bill #1VFF-PWFT-DV9N--Supplies Bill #19GP-M1LD-1TPM--Supplies Bill #1MV4-F1MC-69K1--Supplies Bill #16LF-C1YD-CYPV--Supplies Bill #1QVY-QDVD-DGFC--Supplies		\$ 3,089.79
Check	9308	Foundation for Educational Administration	10/9/2025	Bill #ACSA-0000006226--Services: 09/02/25		\$ 709.68
Check	9309	Karin Aure	10/9/2025	Bill #092525--Reimb: Parking During ACSA New Superintendent Seminar Series		\$ 90.00
Check	9310	Class Creator	10/9/2025	Bill #INV-USACC-2231--Class Creator Subscription due by 01/01/26		\$ 768.00

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	9311	Classic Charter, Inc.	10/9/2025	Bill #177324--Vehicle Charge Bill #177318--Vehicle Charge Bill #177147--Vehicle Charge Bill #177322--Vehicle Charge Bill #177148--Vehicle Charge Bill #177323--Vehicle Charge Bill #177321--Vehicle Charge Bill #177317--Vehicle Charge Bill #177325--Vehicle Charge Bill #177320--Vehicle Charge		\$ 3,230.00
Check	9312	Cline's Business Equipment, Inc.	10/9/2025	Bill #269096--IT Service: 09/29/25 Bill #269433--Contract Usage charge: 09/01 - 09/30/25 Bill #269072--Contract Usage charge: 08/22 - 09/21/25 Bill #269444--Contract Usage charge: 09/01 - 09/30/25		\$ 2,015.68
Check	9313	Shauna Dolin	10/9/2025	Bill #093025--Reimb: Mileage & Meal Following TCOE		\$ 64.80
Check	9314	Downtown Visalians	10/9/2025	Bill #100825--Application fee for Sycamore Valley Academy to participate in the Candy Cane Lane Parade		\$ 175.00
Check	9315	Krystal Eastman	10/9/2025	Bill #093025A--Reimb: Mileage Bill #093025--Reimb: Mileage		\$ 162.82
Check	9316	International Agri-Center Inc.	10/9/2025	Bill #52940467--Field Trip 11/05/2025 - AgVentures School Tour		\$ 162.00
Check	9317	Cristina Kaviani-Johnson	10/9/2025	Bill #092625--Reimb: Books for Teachers Sheet Proctors Mentor Texts & Dry Erase Wipe Books		\$ 126.39
Check	9318	Stacey Nelson	10/9/2025	Bill #100325--Reimb: Mileage & Fictitious Business & Mailing Documents		\$ 160.17
Check	9319	Vittoria Rivera	10/9/2025	Bill #093025--Reimb: Fingerprint		\$ 49.00
Check	9320	S&S Worldwide, Inc	10/9/2025	Bill #IN101673108--Supplies		\$ 388.19
Check	9321	Ana Sample	10/9/2025	Bill #092625--Reimb: Fingerprinting		\$ 72.54
Check	9322	The Cranium Company	10/9/2025	Bill #1442--Social Studies Event for 4th Grade Bal		\$ 1,295.00
Check	9323	Tulare County Superintendent of Schools	10/9/2025	Bill #260525--Follett Destiny Library Manager: 09/15/25		\$ 250.00
Check	9324	Arturo Villaseñor	10/9/2025	Bill #092625--Reimb: Extreme Act Elective		\$ 164.29
Check	9325	WM Corporate Services Inc	10/9/2025	Bill #4947774-0165-9--Waste Svc : October 2025		\$ 1,242.15
Check	9326	White's Music Center	10/9/2025	Bill #615640--Music Instruments & Supplies Bill #616320--Music Instruments & Supplies Bill #616145--Music Instruments & Supplies Bill #616018--Music Instruments & Supplies Bill #616728--Music Instruments & Supplies		\$ 5,326.50

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	9327	EdTec	10/17/2025	Bill #CINV-00011853--EdTec Monthly - October 2025		\$ 16,275.00
Check	9328	Hidey Alvarez	10/17/2025	Bill #093025--Reimb: Mileage		\$ 78.54
Check	9329	Amazon Capital Services	10/17/2025	Bill #1YFG-CF4D-GKFT--Supplies Bill #1TLV-FJ9C-7DLQ--Supplies Bill #1FR9-GWYM-DQDW--Supplies Bill #1F71-DK3P-Q6CH--Supplies Bill #1GXY-4KHW-DN6Y--Supplies Bill #1H1D-GW4D-DFKC--Supplies Bill #1D61-YYJ3-76NV--Supplies Bill #1KGX-JK43-7HWP--Supplies Bill #1XVW-3H1W-DPNM--Supplies Bill #1VC3-7Y1C-R179--Supplies Bill #1K6P-VGM3-KL6H--Supplies Bill #1MFL-Y7CX-GM9X--Supplies Bill #1LFL-TFVN-V9GD--Supplies Bill #1NTG-QQRK-TQKT--Supplies Bill #1PQG-JQDJ-4D3D--Supplies		\$ 1,645.00
Check	9330	Foundation for Educational Administration	10/17/2025	Bill #ACSA-0000007159--Services: 10/02/25 Bill #INV000086145--Services: 10/06/25		\$ 1,733.43
Check	9331	Kevin Esquivel	10/17/2025	Bill #092925--Reimb: band Holiday Sheet Music		\$ 16.20
Check	9332	Lakeshore Learning Materials	10/17/2025	Bill #92162809--Supplies		\$ 645.42
Check	9333	Law Offices of Young, Minney & Corr, LLP	10/17/2025	Bill #18881--Legal Svcs thru: 09/16 - 09/23/25		\$ 2,409.50
Check	9334	Sabrina Mejia	10/17/2025	Bill #092925--Reimb: Mileage		\$ 92.89
Check	9335	Meteor Education, LLC	10/17/2025	Bill #INV2526--Materials & Supplies		\$ 8,112.47
Check	9336	Manella Nunez	10/17/2025	Bill #082125--Reimb: Fingerprints		\$ 76.85
Check	9337	ODP Business Solutions, LLC	10/17/2025	Bill #436342879001--Supplies Bill #441916406001--Supplies Bill #441111837001--Supplies Bill #441392396001--Supplies Bill #438390194001--Supplies Bill #438394901001--Supplies		\$ 848.09
Check	9338	PresenceLearning, Inc.	10/17/2025	Bill #INV83206--SLP Svcs: Weekly Dedicated OT & SLP Hours		\$ 20,458.36
Check	9339	Michelle Schapansky	10/17/2025	Bill #093025--Reimb: Fingerprint		\$ 48.50
Check	9340	Charlotte Smith	10/17/2025	Bill #093025--Reimb: Mileage		\$ 4.69
Check	9341	TCG Administrators, a HUB International Company	10/17/2025	Bill #186067--Monthly Administration Fees		\$ 26.00
Check	9342	Tulare County Superintendent of Schools	10/17/2025	Bill #260668--CCLA - Session 1: 09/23/25 Bill #260674--CCLA - Session 1: 09/23/25		\$ 315.00
Check	9343	Lauren Ventura	10/17/2025	Bill #100125--Reimb: Mileage		\$ 19.07

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	9344	Visalia Unified School District	10/17/2025	Bill #3567--Transportation Charges Due by 09/24/25 Bill #3623--Transportation Charges Due by 11/06/25		\$ 2,602.28
Check	9345	Self-Insured Schools of California	10/17/2025	Bill #October 2025--Billing Period: October 2025		\$ 85,061.90
Check	9346	Downtown Visalians	10/22/2025	Bill #102025--Application fee for Blue Oak Academy to participate in the Candy Cane Lane Parade		\$ 175.00
Check	9347	Investors Property Management	10/22/2025	Bill #November 2025--TACMO Home Office Monthly Rent		\$ 1,000.00
Check	9348	The Creative Promo	10/28/2025	Bill #PO104641--Boa Staff Shirts		\$ 380.84
Check	9349	Lakeshore Learning Materials	10/28/2025	Bill #92202060--Supplies		\$ 162.61
Check	9350	Blick Art Materials	10/28/2025	Bill #6425807--Art Supplies		\$ 446.86
Check	9351	White's Music Center	10/28/2025	Bill #616776--Music Instruments & Supplies		\$ 46.73
Check	9352	ODP Business Solutions, LLC	10/28/2025	Bill #438495824001--Supplies Bill #441793776001--Supplies Bill #438473041001--Supplies Bill #443661148001--Supplies Bill #442212872001--Supplies Bill #442441888001--Supplies		\$ 974.01
Check	9353	J&D Lighting & Alarm	10/28/2025	Bill #406905--Intrusion Monitoring; 11/01/25 - 01/31/26		\$ 125.52
Check	9354	J.W.Pepper & Son, Inc.	10/28/2025	Bill #367619726--Art & Music Supplies Bill #367619221--Art & Music Supplies		\$ 195.94
Check	9355	Visalia Unified School District	10/28/2025	Bill #3626--Transportation Charges Due by 11/06/25		\$ 882.82
Check	9356	Visalia Unified School District	10/28/2025	Bill #3568--Transportation Charges		\$ 574.30
Check	9357	Cline's Business Equipment, Inc.	10/28/2025	Bill #270079--Standard min charge Bill #270148--Contract Usage charge:09/12 - 10/11/25 & Standard min Charge Bill #270081--Contract Usage charge: 09/13 - 10/12/25 Bill #270080--Contract Usage charge: 09/13 - 10/12/25		\$ 1,890.16
Check	9358	Tulare County Superintendent of Schools	10/28/2025	Bill #260788--CCLA/ELA: 09/30/25 Bill #260856--2025-26 ERS Library Media Services Bill #260706--Scicon 5th Grade Day Trip School: 09/30/25		\$ 3,195.31
Check	9359	Amazon Capital Services	10/28/2025	Bill #139V-FTX6-QLL6--Supplies Bill #1KTF-MRRG-9VKG--Supplies Bill #1NGJ-LL9C-GG9D--Supplies Bill #1JHY-Y4CT-XF36--Supplies Bill #1RX6-RQLW-X49N--Supplies Bill #1PG6-4WFK-JX1H--Supplies Bill #1DLH-JN71-WJDJ--Supplies Bill #1TGJ-NNWP-R7X3--Supplies Bill #1CLL-9Y31-GYKW--Supplies		\$ 714.09

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	9360	Classic Charter, Inc.	10/28/2025	Bill #177331--Vehicle Charge Bill #177326--Vehicle Charge Bill #177329--Vehicle Charge Bill #177327--Vehicle Charge Bill #177328--Vehicle Charge Bill #177333--Vehicle Charge Bill #177332--Vehicle Charge Bill #177150--Vehicle Charge Bill #177334--Vehicle Charge Bill #177149--Vehicle Charge		\$ 3,230.00
Check	9361	Derrel's Mini Storage	10/28/2025	Bill #110369--Rent: November 2025 - October 2026		\$ 1,065.84
Check	9362	Downtown Visalians	10/28/2025	Bill #102825--Application fee for After School Program at SVA to participate in the Candy Cane Lane Parade		\$ 175.00
Check	9363	Arturo Villasenor	10/28/2025	Bill #101525--Reimb: Garden Brd in TK		\$ 505.59
Check	9364	Kristina Graritt	10/28/2025	Bill #070725--Reimb: Pot Food for Culinary Storage for food & Week 3 Supplies		\$ 573.30
Check	9365	Amazon Capital Services	10/31/2025	Bill #1CV7-LVNM-MQ16--Supplies Bill #1LXG-HH7L-QNKY--Supplies Bill #1LXJ-GXM9-DCCQ--Supplies Bill #1RV1-3MQQ-PFGC--Supplies Bill #1K3L-KCWN-THMX--Supplies Bill #1YQT-44QY-QDDT--Supplies Bill #13VP-LLKV-PDDT--Supplies		\$ 721.09
Check	9366	Boardable	10/31/2025	Bill #32598--Additional Professional Yearly Individual		\$ 5,276.40
Check	9367	Classic Charter, Inc.	10/31/2025	Bill #177337--Vehicle Charge Bill #177342--Vehicle Charge Bill #177335--Vehicle Charge Bill #177338--Vehicle Charge Bill #177340--Vehicle Charge Bill #177152--Vehicle Charge Bill #177341--Vehicle Charge Bill #177151--Vehicle Charge Bill #177336--Vehicle Charge Bill #177339--Vehicle Charge		\$ 3,230.00
Check	9368	Cline's Business Equipment, Inc.	10/31/2025	Bill #270412--IT Service: 10/15/25		\$ 70.53
Check	9369	ODP Business Solutions, LLC	10/31/2025	Bill #443073521001--Supplies -- -- -- -- Bill #443735418001--Supplies Bill #443505624001--Supplies Bill #439619527001--Supplies Bill #440615988001--Supplies Bill #443066696001--Supplies		\$ 477.27
Check	9370	Sign Time	10/31/2025	Bill #93840--Digital Print Banner		\$ 119.35

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Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	DB100325	Employers Insurance	10/3/2025	DB100325 - Worker's Comp payroll & premium charges		\$ 5,811.60
Check	DB100625	LEAF Capital Funding, LLC	10/6/2025	DB100625 - Monthly copier service		\$ 457.99
Check	DB100725	SoCalGas	10/7/2025	DB100725 - TACMO home office montly gas bill		\$ 14.94
Check	DB100725-1	Samantha Bowman	10/7/2025	DB100725-1 - TACMO home office weekly cleaning		\$ 50.00
Check	DB101425	Southern California Edison	10/14/2025	DB101425 - TACMO home office monthly electricity bill		\$ 349.11
Check	DB101425-1	LEAF	10/14/2025	DB101425-1 - Monthly copier service		\$ 388.48
Check	DB101525	Samantha Bowman	10/15/2025	DB101525 - TACMO home office weekly cleaning		\$ 50.00
Check	DB101725	Cardmember Service	10/17/2025	DB101725 - Community West Bank Visa 8054		\$ 10,040.41
Check	DB102025	LEAF Capital Funding, LLC	10/20/2025	DB102025 - Monthly copier service		\$ 254.19
Check	DB102125	Samantha Bowman	10/21/2025	DB102125 - TACMO home office weekly cleaning		\$ 50.00
Check	DB102225	LEAF Capital Funding, LLC	10/22/2025	DB102225 - Late fee from getting auto-pay setup for new contract		\$ 56.11
Check	DB102825	Samantha Bowman	10/28/2025	DB102825 - TACMO home office weekly cleaning		\$ 50.00
Check	DB103025	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	10/30/2025	DB103025 - Use Tax quarterly payment		\$ 160.00
Credit Card	9515-8054	Chada Thai Cuisine	10/15/2025	09/19 - Chada Thai Cuisine - NCSS Dinner		\$ 28.82
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	10/10 - UPS*1ZYTU - Mailing of CUM file		\$ 10.54
Credit Card	9515-8054	Component Coffee	10/15/2025	09/29 - Component Coffee - Receipt Lost - Board member meeting		\$ 16.20
Credit Card	9515-8054	Bravo Farms	10/15/2025	09/29 - Bravo Farms - Board Member Meeting		\$ 39.78
Credit Card	9515-8054	Component Coffee	10/15/2025	09/29 - Component Coffee - Board Member Meeting		\$ 5.61
Credit Card	9515-8054	Bravo Farms	10/15/2025	09/30 - Bravo Farms - Board Member Meeting		\$ 44.33
Credit Card	9515-8054	StarBucks Store	10/15/2025	10/01 - StarBucks Store - Board Member Meeting		\$ 12.30
Credit Card	9515-8054	StarBucks Store	10/15/2025	10/08 - StarBucks Store - CSDC Breakfast		\$ 14.20
Credit Card	9515-8054	StarBucks Store	10/15/2025	10/09 - StarBucks Store - Receipt Lost: CSDC Breakfast		\$ 14.20
Credit Card	9515-8054	Koffi South Palm Springs	10/15/2025	10/09 - Koffi South Palm Springs - CSDC Breakfast/Lunch		\$ 14.26
Credit Card	9515-8054	Tracfone *Services	10/15/2025	09/17 - Tracfone *Services - TACMO home office monthly cell phone bill		\$ 16.51
Credit Card	9515-8054	Young, Minney, & Corr, LLP.	10/15/2025	09/19 - Young, Minney, & Corr, LLP. - Ethics Training for Board Member MACEVES		\$ 75.00
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/19 - UPS*1ZYTU - Mailing of CUM file		\$ 13.17
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/19 - UPS*1ZYTU - Mailing of CUM file		\$ 13.63
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/19 - UPS*1ZYTU - Mailing of CUM file		\$ 13.92
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/19 - UPS*1ZYTU - Mailing of CUM file		\$ 16.37
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/22 - UPS*1ZYTU - Mailing of CUM file		\$ 13.17
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/22 - UPS*1ZYTU - Mailing of CUM file		\$ 13.17
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/22 - UPS*1ZYTU - Mailing of CUM file		\$ 13.17
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/22 - UPS*1ZYTU - Mailing of CUM file		\$ 13.63

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Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	09/22 - UPS*1ZYTU - Mailing of CUM file		\$ 13.17
Credit Card	9515-8054	Comcast / Xfinity	10/15/2025	09/23 - Comcast / Xfinity - TACMO home office monthly phone/internet bill		\$ 218.36
Credit Card	9515-8054	Expedia.Com	10/15/2025	09/26 - Expedia.Com - Hotel for CSDC Kaure		\$ 397.96
Credit Card	9515-8054	Edweek Print Digital	10/15/2025	09/29 - Edweek Print Digital - Annual renewal for Print + Premium digital access		\$ 97.00
Credit Card	9515-8054	The UPS Store	10/15/2025	10/06 - The UPS Store - Mailing of Exit Package		\$ 3.62
Credit Card	9515-8054	The UPS Store	10/15/2025	10/07 - The UPS Store - Mailing of Exit Package		\$ 4.07
Credit Card	9515-8054	UPS*1ZYTU	10/15/2025	10/10 - UPS*1ZYTU - Mailing of CUM file		\$ 13.17
Credit Card	9515-8054	Microsoft Store	10/15/2025	10/10 - Microsoft Store - Annual renewal for Microsoft 365 for TACMO home office		\$ 297.00
Credit Card	9515-8054	Openal *ChatGPT	10/15/2025	10/14 - Openal *ChatGPT - ChatGPT Plus Subscription		\$ 20.00
Credit Card	9515-8054	Tracfone *Services	10/15/2025	10/15 - Tracfone *Services - ASP cell phone monthly bill		\$ 16.52
Credit Card	9515-8054	Walmart.Com	10/15/2025	09/16 - Walmart.Com - ASP Supplies		\$ 127.10
Credit Card	9515-8054	Apple.com	10/15/2025	09/19 - Apple.com - Charge 1 of 2 on same receipt: iPads		\$ 590.00
Credit Card	9515-8054	Apple.com	10/15/2025	09/19 - Apple.com - Charge 2 of 2 on same receipt: iPads		\$ 3,584.98
Credit Card	9515-8054	WEB*BLUEHOST.COM	10/15/2025	09/22 - WEB*BLUEHOST.COM - Annual renewal for sycamorevalleyacademy.org		\$ 598.02
Credit Card	9515-8054	Apple.com	10/15/2025	09/22 - Apple.com - iPads		\$ 270.00
Credit Card	9515-8054	Apple.com	10/15/2025	09/22 - Apple.com - iPads		\$ 193.79
Credit Card	9515-8054	Apple.com	10/15/2025	09/30 - Apple.com - iPads		\$ 452.17
Credit Card	9515-8054	AMAZON RETA	10/15/2025	10/02 - AMAZON RETA - Computer accessories		\$ 20.62
Credit Card	9515-8054	Constant Contact, Inc.	10/15/2025	10/07 - Constant Contact, Inc. - Monthly renewal for email subscription		\$ 62.00
Credit Card	9515-8054	Urbane Cafe	10/15/2025	09/17 - Urbane Cafe - Meeting lunch		\$ 102.39
Credit Card	9515-8054	Walmart.Com	10/15/2025	10/15 - Walmart.Com - Professional Development supplies		\$ 27.98
Credit Card	9515-8054	Panera Bread	10/15/2025	10/15 - Panera Bread - Professional Development lunch		\$ 52.54
Credit Card	9515-8054	Custom Ink	10/15/2025	09/18 - Custom Ink - Music T-Shirt order		\$ 2,459.18
Credit Card	9515-8054	DD *DoorDash	10/15/2025	09/22 - DD *DoorDash - No Receipt: Accidental use of TACMO credit card. Reimbursed with check.		\$ 9.99
Credit Card	9515-8054	Con Azúcar Café Sacramento, CA	10/15/2025	09/22 - Con Azúcar Café Sacramento, CA - NCSS Breakfast		\$ 6.80

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.



ENCLOSURE #3

ENCLOSURE SUMMARY

Consideration of Approval of Monthly Attendance Reports for BOA and SVA

FROM: Wendy Anderson & Joy George

DATE: 11/18/2025

BACKGROUND: Monthly attendance reports pulled from PowerSchool for each school site.

SUPERINTENDENT'S RECOMMENDATION: Approve

Attendance Summary By Grade

Blue Oak Academy
10/06/2025 to 10/31/2025 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
-1	40	0	0	0	40	720	0	0	46.00	674.00	37.44	93.61%
0	47	0	0	0	47	846	0	0	56.00	790.00	43.89	93.38%
Subtotal	87	0	0	0	87	1566	0	0	102.00	1464.00	81.33	93.49%
1	54	0	0	0	54	972	0	0	44.00	928.00	51.56	95.47%
2	49	1	0	0	50	900	0	5	35.00	860.00	47.78	96.09%
3	54	0	0	0	54	972	0	0	50.00	922.00	51.22	94.86%
Subtotal	157	1	0	0	158	2844	0	5	129.00	2710.00	150.56	95.46%
4	40	0	0	0	40	720	0	0	44.00	676.00	37.56	93.89%
5	43	0	0	0	43	774	0	0	33.00	741.00	41.17	95.74%
6	38	0	0	0	38	684	0	0	21.00	663.00	36.83	96.93%
Subtotal	121	0	0	0	121	2178	0	0	98.00	2080.00	115.56	95.50%
7	38	0	0	0	38	684	0	0	35.00	649.00	36.06	94.88%
8	43	1	0	0	44	792	0	2	40.00	750.00	41.67	94.94%
Subtotal	81	1	0	0	82	1476	0	2	75.00	1399.00	77.73	94.91%
Grand Total	446	2	0	0	448	8064	0	7	404.00	7653.00	425.18	94.99%

To the best of my knowledge,
the above attendance information is correct.

Signed _____

Date 11-4-25

Report Calculations

((Carry Fwd + Gain - Mult. Gain) X School Days) = Actual Days

Actual Days - (Off Track + Days N/E + Days Absent) = Days Attd

[Days Attd / (Actual Days - Off Track - Days N/E)] X 100 = ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

Attendance Summary By Grade

Sycamore Valley Academy
10/06/2025 to 10/31/2025 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
-1	24	0	0	0	24	432	0	0	18.00	414.00	23.00	95.83%
0	41	0	0	0	41	738	0	0	49.00	689.00	38.28	93.36%
Subtotal	65	0	0	0	65	1170	0	0	67.00	1103.00	61.28	94.27%
1	43	1	0	0	44	792	0	10	47.00	735.00	40.83	93.99%
2	43	0	0	0	43	774	0	0	66.00	708.00	39.33	91.47%
3	42	1	0	0	43	774	0	10	60.00	704.00	39.11	92.15%
Subtotal	128	2	0	0	130	2340	0	20	173.00	2147.00	119.27	92.54%
4	44	0	0	0	44	792	0	0	34.00	758.00	42.11	95.71%
5	43	0	0	0	43	774	0	0	51.00	723.00	40.17	93.41%
6	47	0	0	0	47	846	0	0	43.00	803.00	44.61	94.92%
Subtotal	134	0	0	0	134	2412	0	0	128.00	2284.00	126.89	94.69%
7	42	0	0	0	42	756	0	0	61.00	695.00	38.61	91.93%
8	44	0	0	1	43	792	0	15	57.00	720.00	40.00	92.66%
Subtotal	86	0	0	1	85	1548	0	15	118.00	1415.00	78.61	92.30%
Grand Total	413	2	0	1	414	7470	0	35	486.00	6949.00	386.05	93.46%

To the best of my knowledge,
the above attendance information is correct.

Signed Tony George
Date 11/12/25

Report Calculations

((Carry Fwd + Gain - Mult. Gain) X School Days) = Actual Days

Actual Days - (Off Track + Days N/E + Days Absent) = Days Attd

[Days Attd / (Actual Days - Off Track - Days N/E)] X 100 =
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]



ENCLOSURE #4

ENCLOSURE SUMMARY

Principal Report for Blue Oak Academy

FROM: Staci Soares

DATE: 11/18/2025

BACKGROUND: Monthly Principal Report for Blue Oak Academy including Student Data, Academic and Instructional updates, Extracurricular updates, Operational updates, Community Engagements & Partnerships, and Upcoming Events.

TACMO Board Meeting - Principal Report

FROM: Staci Soares, Principal

DATE: Nov 18, 2025

RE: Monthly Report



Student Data

(e.g., # of new students, attendance rate, etc.)

Academic and Instructional Updates

- Gifted Identification complete using CogAt assessment platform. All 2nd grade students are tested as well as teacher recommended students and those joining BOA after the 24-25 testing window. Ten students identified in the following grades:
 - 2nd grade - 4
 - 3rd grade - 1
 - 4th grade - 0
 - 5th grade - 1
 - 6th grade - 1
 - 7th grade - 1
 - 8th grade - 2
- Continuing work with TCOE consultants in both Math and ELA focusing on acceleration through CCLA (California Collaborative for Learning Acceleration).
- 10/29 was our first annual school-wide Innovator Day. Grades K-8 presented their PBL (Project Based Learning) projects to family and community members, ranging from a Kindergarten toy carnival to middle school rocket launching. Projects were well thought out and students were thrilled to share their learning.
- 10/23 - Blue Oak was able to host TCOE consultants and other K-3 teachers from around the county in Math CGI training (Cognitively Guided Instruction). This was a great opportunity for teachers to learn, create networking opportunities, and have strategies modeled in the classrooms. We will have a follow up session in March 2026.
- High Impact Tutoring - We are excited to begin work with TCOE consultants to create and implement a system to provide High Impact Tutoring in the area of math.
- We are excited to have Mrs. Hendershot back on campus and helping us make our intervention programs as effective as they can be.
- Blue Oak has been invited to attend and present at the CCLA (California Collaborative for Learning Acceleration) Summit in January. Teachers participating in CCLA over the past three years will be attending in order to obtain training and networking opportunities. Cristina Johnson has been invited to present during the "Ignite" presentation. This is a five-minute spotlight where she will highlight our journey with literacy learning

acceleration—how it's shaped our teaching practices, increased engagement, and supported student outcomes.

Extracurricular Updates

- 6-8th grade drama performance - In preparation for the Spring show, drama students performed a song as well as an interactive play where 1st-5th students participated in choosing the end of the show. Was the Big Bad Wolf guilty, or not guilty?
- 10/30 - TK took their annual trip to Vossler Farms pumpkin patch.
- 11/6 - Middle School students went to an Anti-Bullying Symposium at Tulare Galaxy Theater.
- 11/6 - Kindergarten had a field trip to Imagine U museum.
- 11/13 - Our 1st grade students are taking a new field trip to Tulare Ag Ventures museum.
- 11/14 - First middle school dance of the year. Thank you to PTO for putting together a Harvest dance for our students.

Operational Updates - N/A

Community Engagement & Partnerships

- 10/22 - TCOE Excellence in Education Awards honoring Brianna Bakke.
- 11/4 - Hadley Reid, 7th grade student, was honored for Caring at the TCOE Character Counts Awards presentation.

Upcoming Events

- 11/19 - PTO Turkey Trot
- 11/19 - Step Up Youth Summit - 6th-8th grade
- 11/20-11/21 - Conferences
- 12/1 - Candy Cane Parade - Advanced Band
- 12/5 - Elementary Winter Show
- 12/8 - Middle School Winter Show at Gateway Church



ENCLOSURE #5

ENCLOSURE SUMMARY

Principal Report for Sycamore Valley Academy

FROM: Corey Morse

DATE: 11/18/2025

BACKGROUND: Monthly Principal Report for Sycamore Valley Academy including Student Data, Academic and Instructional updates, Extracurricular updates, Operational updates, Community Engagements & Partnerships, and Upcoming Events.

TACMO Board Meeting - Principal Report

FROM: Corey Morse, Principal

DATE: Nov 18, 2025

RE: Monthly Report



Student Data

To date, we have 415 students. We have reached our enrollment goal for the total number of students. During trimester 1, 57 students were considered chronically absent. This is a concern, and discussions are underway with the superintendent to develop a more robust attendance policy. Our current plan consists of notifying parents of their students' attendance and the impact that missing school has on academic performance, as well as social-emotional growth.

Academic and Instructional Updates

As a school site, all on-demand # 1 writing responses have been graded. Overall, 40% of students showed improvement between the pre- and post-on-demand for trimester 1. Teachers are continuing to use data to inform instruction and be intentional with the instructional practices within the classroom. A celebration to share is that one teacher was not pleased with the growth in her students in trimester 1; she initiated a coaching session with Mrs. Denham using the student-centered coaching model. Mrs. Denham is nearing the end of a 3-week cycle with the teacher. This is exactly what we are striving for!

Extracurricular Updates

Trimester 1 musical performances went great on 11/6/25 for TK, 1st, and 4th/5th grades. We had a full house for each of the two performances. The TK and 1st graders started the morning off followed by 4th and 5th grade classes. Families in attendance shared positive responses following the performances.

We are currently underway with the boys' and girls' soccer season.

Operational Updates

No operational updates at this time.

Community Engagement & Partnerships

The SVA Parent Teacher Organization (PTO) had a very successful Fall Festival. During the event held on 10/24/25, student entrepreneur booths earned \$600 in profits! The mother of two SVA students sold Horchata Agua Frescas and profited over \$600. The parent donated all of the proceeds back to the PTO. PTO reimburses the school approximately \$20,000 toward field trips annually, so fundraising efforts and parent donations are greatly appreciated!

Upcoming Events

Every Friday morning, we have a Friday Morning Whoopla. There is music on the blacktop beginning at 7:50, and students are invited to the microphone for shout-outs from 7:55-8:10. This has become a favorite for many SVA students as they shout out friends, family, and staff!

11/18 - Balloons over SVA, 1st grade parade

11/20 & 11/21 - Conferences. Students from all grades are encouraged to attend their conference as we move toward formal student-led conferences across the school.



ENCLOSURE #6

ENCLOSURE SUMMARY

Williams Verification Letters for Blue Oak Academy and Sycamore Valley Academy

FROM: Karin Aure

DATE: 11/18/2025

BACKGROUND: Williams site visits are conducted by county offices of education to verify compliance with the Williams settlement legislation of 2004. Through inspections and data verification, these visits ensure students have access to sufficient textbooks and instructional materials, qualified teachers, and safe, well-maintained facilities. Both BOA and SVA were eligible for monitoring this year and visits were completed by September. These verification letters confirm the successful completion of this process.

Tulare County
Office of Education
Committed to Students, Support & Service

Tim A. Hire
*County
Superintendent
of Schools*

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Visalia, California
93278-5091

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Human Resources
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fax (559) 627-4670

Instructional Services
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fax (559) 739-0310

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Main Locations

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6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

November 7, 2025

Karin Aure
Tulare County Office of Education
6200 S. Mooney Blvd
Visalia, CA 93277

Dear Superintendent Aure:

This letter serves as the Williams Case verification for **Blue Oak Academy**. In accordance with California Education Code Section 1240, county superintendents are required to verify specific conditions related to instructional materials and facilities for all schools that meet the following criteria (excluding DASS schools):

- Identified for Comprehensive Support and Improvement (CSI) or Additional Targeted Support and Improvement (ATSI) pursuant to the federal *Every Student Succeeds Act (ESSA)*.
- Schools in which 15 percent or more of teachers hold an authorization that is a lesser certification than a preliminary or clear California teaching credential.

The verification process, as outlined in Education Code Section 1240, is designed to ensure the following:

- Students have access to sufficient instructional materials in the four core subject areas: English Language Arts, Mathematics, History/Social Science, and Science.
- Facilities are properly maintained and free from any conditions that pose an emergency or urgent threat to the health or safety of students or staff.
- Schools have accurately reported data related to instructional materials and facilities maintenance on their annual School Accountability Report Card (SARC).

After review and examination of the materials received, the **Tulare County Office of Education** found:

No instructional deficiencies

- No facility conditions posing an emergency or urgent threat to pupil or staff safety
- Accurate reporting of instructional materials and facilities data on the SARC

Tulare County Office of Education appreciates the opportunity to work collaboratively with you and your team. We look forward to continuing our partnership to ensure equitable access to essential resources for all students.

Sincerely,



Tim A. Hire
County Superintendent of Schools

Cc: **Staci Soares**, Principal, President and Members of the Board of Trustees, **Tulare County Office of Education**

TAH:cb

Tulare County
Office of Education
Committed to Students, Support & Service

Tim A. Hire
*County
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November 7, 2025

Karin Aure
Tulare County Office of Education
6200 S. Mooney Blvd
Visalia, CA 93277

Dear Superintendent Aure:

This letter serves as the Williams Case verification for **Sycamore Valley Academy**. In accordance with California Education Code Section 1240, county superintendents are required to verify specific conditions related to instructional materials and facilities for all schools that meet the following criteria (excluding DASS schools):

- Identified for Comprehensive Support and Improvement (CSI) or Additional Targeted Support and Improvement (ATSI) pursuant to the federal *Every Student Succeeds Act (ESSA)*.
- Schools in which 15 percent or more of teachers hold an authorization that is a lesser certification than a preliminary or clear California teaching credential.

The verification process, as outlined in Education Code Section 1240, is designed to ensure the following:

- Students have access to sufficient instructional materials in the four core subject areas: English Language Arts, Mathematics, History/Social Science, and Science.
- Facilities are properly maintained and free from any conditions that pose an emergency or urgent threat to the health or safety of students or staff.
- Schools have accurately reported data related to instructional materials and facilities maintenance on their annual School Accountability Report Card (SARC).

After review and examination of the materials received, the **Tulare County Office of Education** found:

No instructional deficiencies

- No facility conditions posing an emergency or urgent threat to pupil or staff safety
- Accurate reporting of instructional materials and facilities data on the 2024 SARC

Tulare County Office of Education appreciates the opportunity to work collaboratively with you and your team. We look forward to continuing our partnership to ensure equitable access to essential resources for all students.

Sincerely,



Tim A. Hire
County Superintendent of Schools

Cc: **Corey Morse**, Principal, President and Members of the Board of Trustees, **Tulare County Office of Education**

TAH:cb



ENCLOSURE #7

ENCLOSURE SUMMARY

Program Update: Behavior Systems and Support at Blue Oak Academy and Sycamore Valley Academy

FROM: Mackenzie Souza and Alexis Vance

DATE: 11/18/2025

BACKGROUND: Behavior system update for BOA and SVA including progress, behavior response process overview, supports, and student offender data.

TACMO

Behavior

Systems and

Support





Mission

The mission of our school is to engage every student in a manner which cultivates growth and nurtures their curiosity, creativity, and talents. Our collaborative community empowers students to grow into self-directed thinkers and virtuous citizens, equipped with a love of learning and a love of life; eager to contribute their gifts to a better, more equitable world.

Vision

We create an inclusive community with access to rigorous and enriching educational experiences that challenge and support individuals to achieve their personal best and realize new opportunities.

Motto

Accelerating Academics in an
Enriching Environment

Progress



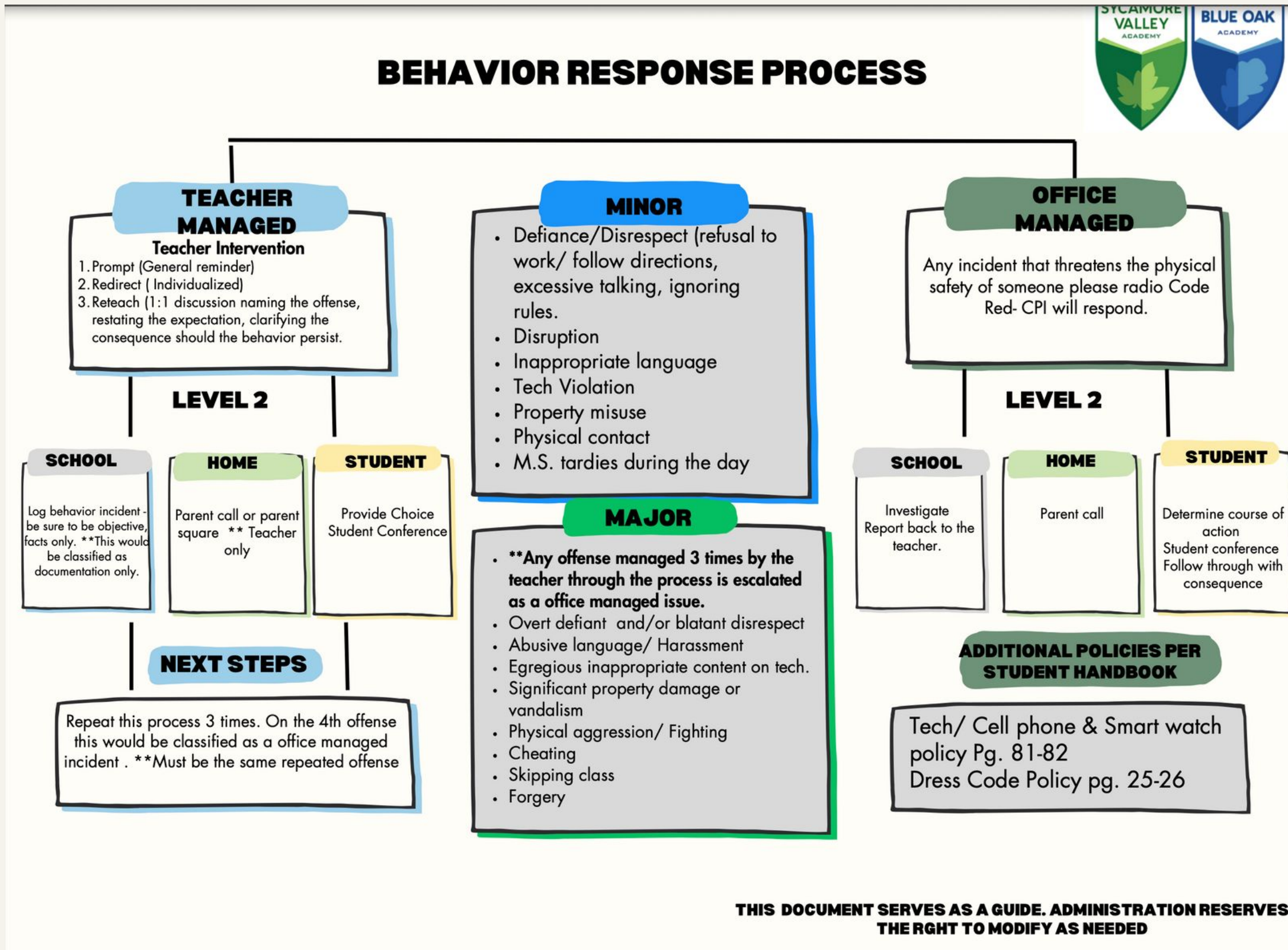
24-25

25-26

26-27



Behavior System



Supports

Tier 1:

- CARE 4 Connection
- Innovator of the Week
- Class Compliment Chart
- Tickets
- Heart & Habit (MS)
- Explorer Games
- Restorative Practices

Tier 2:

- Open Parachute
- SEL

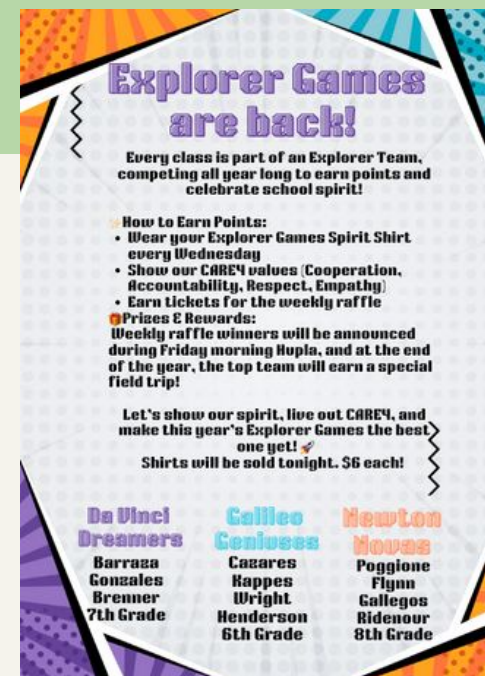
Tier 3

- Focus Groups- Intensive SEL

CARE 4 : Respecting Others' Belongings

Focus Value: Accountability & Respect

"Explorers take care of things that belong to them — and show respect by not taking what isn't theirs."



CARE 4 Connection: Accountability
"I will do what is expected of me, even when no one is watching."
Today we are focusing on accountability, one of our CARE 4 values at Blue Oak Academy. Accountability means doing the right thing, owning our choices, and being honest—even if it's hard.



Innovators C.A.R.E. 4!
You are being recognized for making BOA a better place to be.
Thank you!
Ms. Soares, Mrs. Vance , &
COOPERATION ~ ACCOUNTABILITY ~ RESPECT ~ EMPATHY



BETTER EVERY DAY
BLUE OAK ACADEMY

CLASS COMPLIMENT CHART

***When you fill up your chart you can choose from one of the following:**

- 2 minutes early to recess
- Guest to teach class or read a book (Ms. Soares or Mrs. Vance)
- Bring a stuffed animal day
- Class free dress
- Class choice to change a teaching topic of the teachers choice
- Lunch in a classroom
- Free seating
- Lunch on the lawn (blue tables) ****Supervision needs to be worked out in advance**
- No homework
- Class choice decided with teacher

Points:

- Compliments from Vice Principal Mrs. Vance and Principal Ms. Soares= 2 points
- Compliments from staff to staff= 1 point

Rules:

- You may not give yourselves a compliment.
- Send a picture to admin once it is filled up.

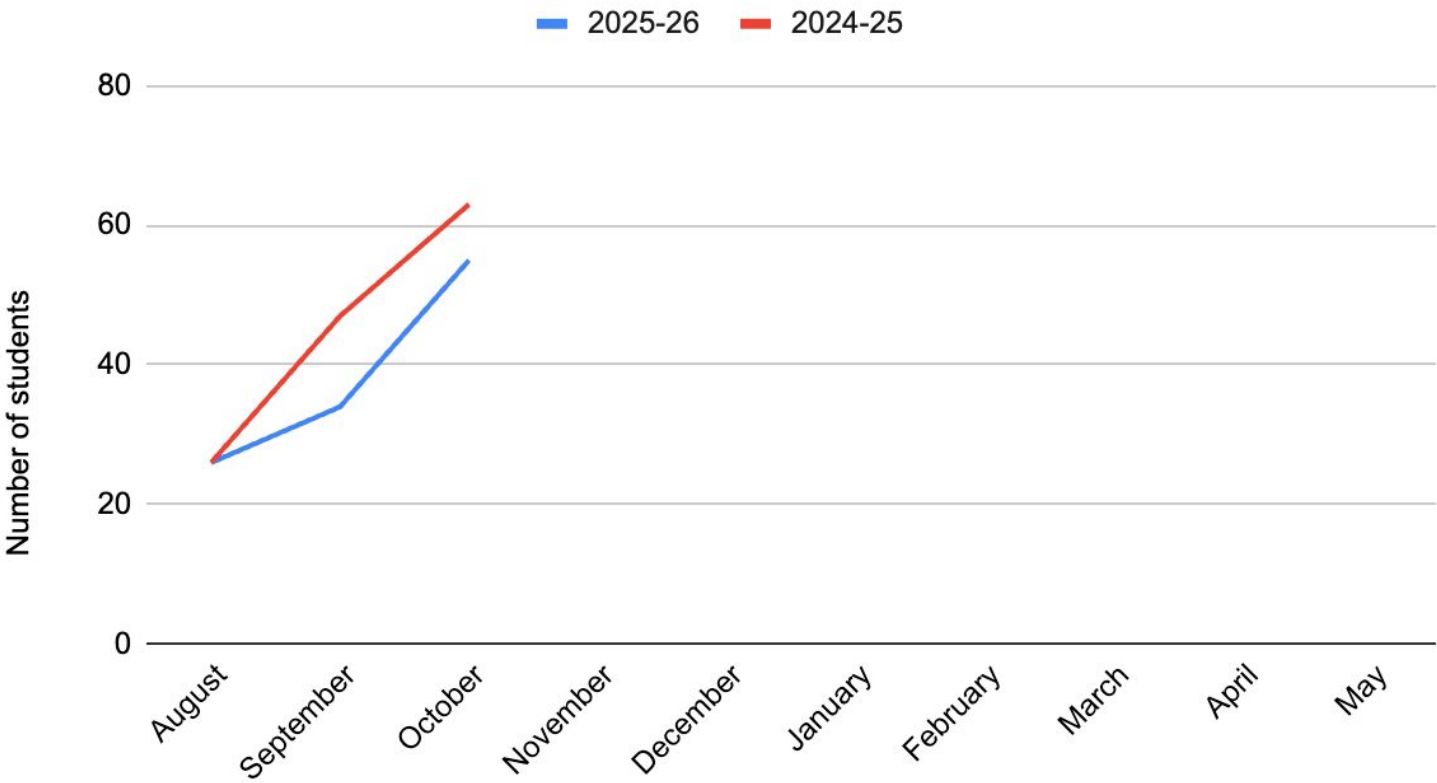


Data

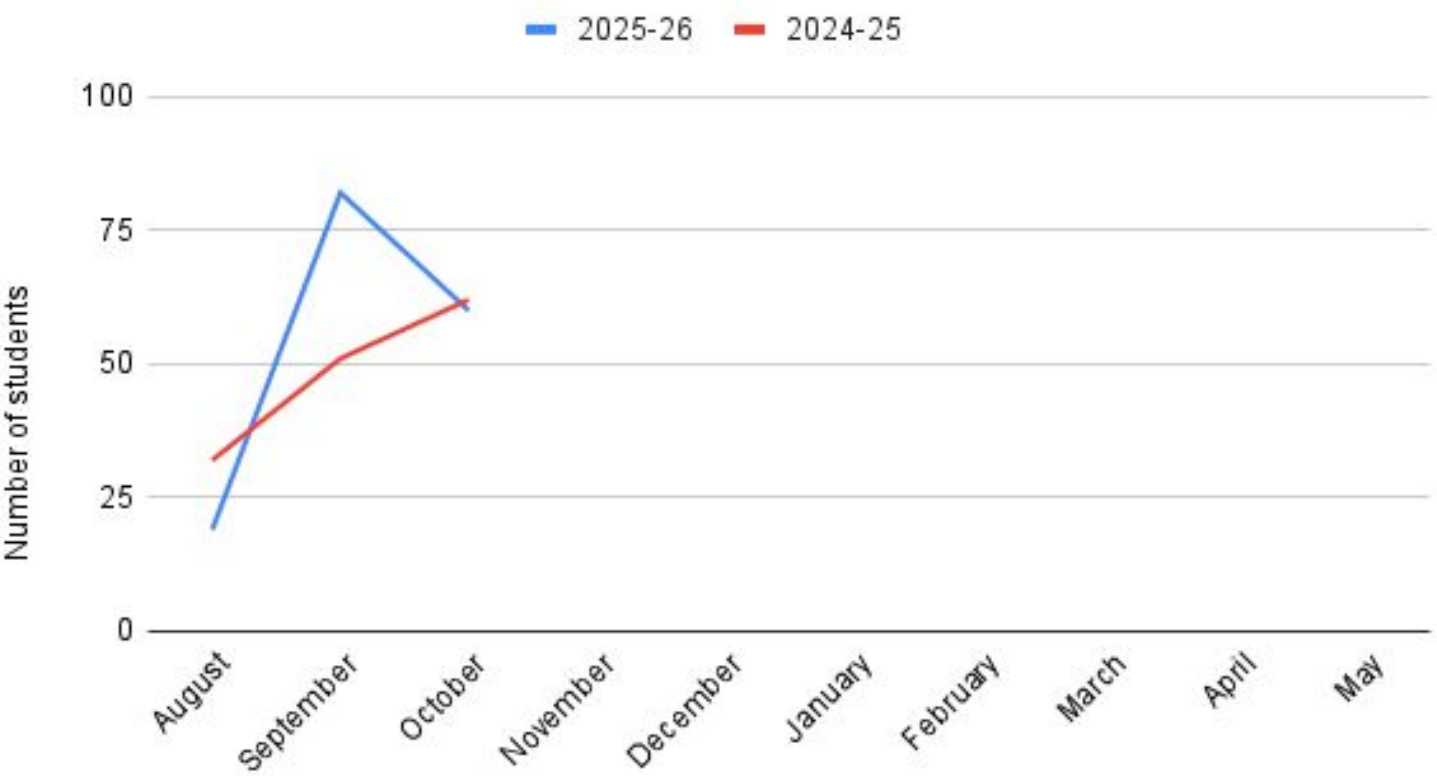
STUDENT OFFENDER DATA



SVA - Students with at least one behavior Incident



BOA - Students with at least one behavior Incident





Thank you!

Are there any questions?



ENCLOSURE #8

ENCLOSURE SUMMARY

Program Update: COST Intervention at Blue Oak Academy and Sycamore Valley Academy

FROM: Corey Morse and Staci Soares

DATE: 11/18/2025

BACKGROUND: Coordination of Services Team (COST) update including yearly focus, historical information, current progress, high impact tutoring overview, and session and service delivery overview. This program update addresses TACMO's Strategic Pillar A: Provide Quality Education for All and Strategic Action 4: Systematize a coordination of services team to integrate various academic and behavioral resources for students.

THE ACADEMIES

CHARTER MANAGEMENT ORGANIZATION



*Coordination of Services Team (COST)
Program Update
November 18, 2025*



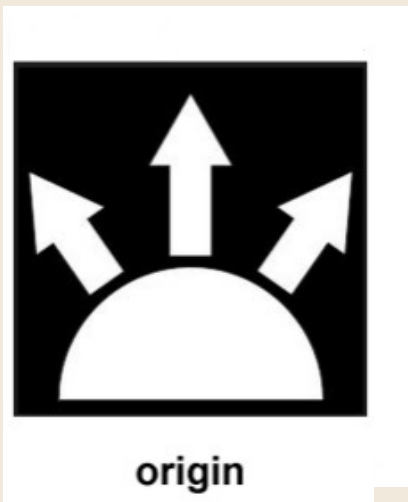
big ideas

Motto

*Accelerating Academics in an Enriching
Environment*

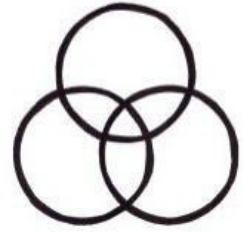
Year 1 Focus

100% of students identified for support receive a service or support.



Year 2 Focus

By Dec, the COST team is able to assign referred students to math intervention with pre-determined exit criteria.



context

Historical Information

2024-2025

- Coordination of Services Teams established at both schools
- 100% of students referred received intervention supports and services

- COST processes at both schools were evaluated throughout the school year and refined according to needs.

2025-2026

- Team meetings began in August.
- New referrals were opened to the staff in August.
- Students receiving interventions at the end of the 24-25 school year continue to be tracked and served to date.

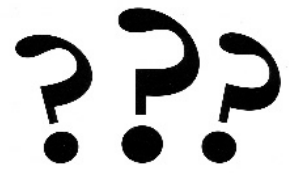
- Services being tracked
 - Reading
 - Mathematics
 - Social Emotional
 - Behavioral



process

Current Reality toward year 2 goal

- 11/6/25- BOA and SVA cross site team (superintendent, principals, and coaches) met with Joseph Lamb, TCOE Mathematics Staff Development & Curriculum Specialist to begin planning for the implementation of High Impact Tutoring
- 11/6-12/1- Cross-site team investigative period.
 - Who will be served?
 - What high quality materials do we currently have that can be used?
- 12/2/25- Follow up meeting with Joseph to plan launch
- On target for meeting year 2 goal.



unanswered
questions

What is high-impact tutoring and why are we choosing this method?

High Impact Tutoring is an evidence based effective means of intervention in a school setting.

<https://journals.sagepub.com/doi/10.3102/00028312231208687>

<https://edresearchforaction.org/research-briefs/design-principles-for-accelerating-student-learning-with-high-impact-tutoring/>

<https://ies.ed.gov/ncee/wwc/PracticeGuide/26>



What does a session look like?

Warm-up / Invitation (5 minutes)
Deliberate / Targeted Practice for understanding not correctness (15 minutes)
Fluency (5 minutes)
Synthesis / Reflection (3 minutes)
Formative Assessment (2 minutes)

Who delivers the service?

The high-impact tutoring sessions can be delivered by certificated teaching staff or by classified paraprofessional staff overseen by administrators and instructional coaches.



impact

Conclusion

COST at both schools is meeting the needs for which it was designed to meet. Year 1 goals were met for this team and we are on track to meet the year 2 goal.



ENCLOSURE #9

ENCLOSURE SUMMARY

Consideration of Approval of 2025-26 TACMO TCOE Agency Agreement for New Teacher & Leadership Development for Induction Support

FROM: Karin Aure

DATE: 11/18/2025

BACKGROUND: An annual approval item for TCOE to provide new teachers and leadership development induction support for 2025-26.

BUDGET IMPACT: 2025-26 \$3,000 per candidate/per year; \$45,000 maximum as compared to 2024-25 \$3,000 per candidate/per year; \$39,000 maximum.

Currently 14 teachers are in the program totaling \$42,000.

SUPERINTENDENT'S RECOMMENDATION: Approve.

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County
Superintendent
of Schools

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11535 Ave. 264
Visalia

November 4, 2025

The Academies Charter Management Organization
PO Box 1189
Visalia, CA 93279

Ms. Donya Ball,

Attached is your Agency Agreement for 2025 - 26 from New Teacher & Leadership Development.

Please sign and return either by e-mail or by mail to:

E-mail: karla.doyer@tcoe.org

OR

Mail: Tulare County Office of Education
Attn: Karla Doyer, Purchasing & Agreements Manager
P.O. Box 5091
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

Karla Doyer

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | karla.doyer@tcoe.org

SCOPE OF SERVICES - EXHIBIT A

1. RESPONSIBILITIES OF AGENCY:

(Please provide a detailed description of services and deliverables to be provided by The Academies Charter Management Organization.)

See Exhibit A

2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

See Exhibit A

FEE SCHEDULE

The contract total for services to be provided are estimated to be

The contract total for services to be provided is \$3,000 per candidate/per year.

The DISTRICT/AGENCY will be invoiced a maximum of \$45,000.00 (as stated in the Agency Agreement)

The invoice will be sent to the DISTRICT/AGENCY upon receipt of the fully executed agency agreement;

The invoice amount will be based on the actual number of enrolled candidates; and
The Agency Agreement must be fully executed prior to TCOE generating the invoice.

TCOE will not refund DISTRICTS/AGENCIES when a candidate does not complete program requirements.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)	TAMCO 25-26 Teacher Induction Scope of Services EXHIBIT A.pdf	97.65KB
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Exhibit (B)

Exhibit (C)

Exhibit (D)

AGENCY AGREEMENT 260674

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **The Academies Charter Management Organization**, referred to as **AGENCY**.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as

8/1/2025

and shall expire on .

6/30/2026

2. **SERVICES:** AGENCY shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)
3. **COST OF SERVICES:** AGENCY shall pay SUPERINTENDENT for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 45,000.00

4. METHOD OF PAYMENT:

- a. **SUPERINTENDENT must submit itemized invoices to AGENCY** for the cost of the services.
- b. **SUPERINTENDENT** is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and AGENCY shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or AGENCY or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

AGENCY
Karin Aure, Ed.D.
The Academies Charter Management Organization
PO Box 1189
Visalia, CA 93279

SUPERINTENDENT
Tim A. Hire, Superintendent
Tulare County Superintendent of
Schools
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

SUPERINTENDENT

Signature

Tim A. Hiro

Date

11/4/2025

AGENCY

Signature

Kim Ace

Date

11/05/2025

TCOE Program Information

Contact Person:

Kathy Thompson

Telephone:

559-733-6513, 559-302-3641

Department/Program: New Teacher & Leadership Development

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

SCOPE OF SERVICES**2025-2026 TCOE TEACHER INDUCTION PROGRAM****1. RESPONSIBILITIES OF DISTRICT/AGENCY:**

- a. The DISTRICT/AGENCY understands that the content of the AGENCY AGREEMENT is designed to be in alignment with the California Commission on Teacher Credentialing (CTC) Teacher Induction Program Preconditions and Program Standards as well as articulate the Tulare County Office of Education's Teacher Induction Program (TCTIP) policies and requirements.
- b. The DISTRICT/AGENCY understands that TCTIP is designed to provide a two-year, individualized, job-embedded system of mentoring, support, and professional learning that begins in the teacher's first year of teaching with a preliminary teaching credential.
- c. The DISTRICT/AGENCY will enroll the eligible candidate in TCTIP in their first year of teaching with a preliminary credential. During the hiring process and/or when issuing contracts, the DISTRICT/AGENCY will verify eligibility.
- d. The DISTRICT/AGENCY will recommend the candidate's mentor to TCTIP within the first 30 days of the candidate's enrollment in TCTIP and agrees to provide information regarding the mentor's qualifications. The DISTRICT/AGENCY understands that it is the responsibility of TCTIP to verify mentor qualifications when identifying and assigning the mentor. Should the mentor's credential not be an exact match to the candidate's, the DISTRICT/AGENCY agrees to identify a credential-alike teacher to serve as a content and pedagogy resource for the candidate.
- e. When recruiting the mentor, the DISTRICT/AGENCY agrees to recommend a qualified mentor who:
 - i. Possesses the knowledge of the context and the content area of the candidate's teaching assignment;
 - ii. Demonstrates commitment to professional learning and collaboration;
 - iii. Possesses a Clear California Teaching Credential in the same content area as the candidate;
 - iv. Has completed a minimum of three years of effective teaching experience;
 - v. Commits to attending all required TCTIP meetings and trainings;
 - vi. Agrees to provide the candidate with both "just-in-time" support and coaching for long-term growth in relation to the California Standards for the Teaching Profession; and
 - vii. Completes a minimum of one classroom observation in the fall and one classroom observation in the spring.
- f. The DISTRICT/AGENCY will support the candidate's ability to:
 - i. Receive no less than 36 hours per year of individualized mentor support;
 - ii. Meet with the mentor to develop the goals of the Individual Learning Plan (ILP) within the first 60 days of the candidate's enrollment of the program;
 - iii. Have dedicated time for observations of colleagues and peers by the candidate, for a minimum of two half-days;
 - iv. Have the mentor complete at least one classroom observation in the fall and one classroom observation in the spring; and
 - v. Attend meetings as required by the program.

- g. The DISTRICT/AGENCY understands that should the candidate be absent or on leave for more than 25% of instructional days during the current school year or not successfully complete the requirements, the candidate will repeat the year of Induction.
- h. The DISTRICT/AGENCY will ensure that all staff respect the confidentiality between the mentor and the candidate. The ILP must be designed and implemented solely for the professional growth and development of the candidate and not for evaluative purposes.
- i. The DISTRICT/AGENCY will ensure that the site administrator meets with the candidate and mentor once in the fall and once in the spring to assist the candidate and the mentor with identifying and connecting the candidate with the resources necessary to accomplish the goals of the ILP.
- j. The DISTRICT/AGENCY will appoint a certificated coordinator who will oversee mentor and candidate responsibilities as described above and will attend the New Teacher & Leadership Development Unit's Leadership Team Forums.
- k. The DISTRICT/AGENCY will develop and maintain a budget that allocates amounts sufficient to meet the cost of implementing its program responsibilities.
- l. The DISTRICT/AGENCY will participate in program evaluations and/or accreditation activities as requested.

2. RESPONSIBILITIES OF SUPERINTENDENT:

- a. The SUPERINTENDENT will:
 - i. Provide a two-year, individualized; job-embedded system of mentoring, support and professional learning that begins in the teacher's first year of teaching.
 - ii. Support the candidate until the time the candidate:
 - (a) Completes the program;
 - (b) Withdraws from the program;
 - (c) Is dropped from the program based on established TCTIP policies (e.g. fails to communicate with the program, submit assignments, or comply with a Support Plan);
 - (d) Is dropped from the program due to the private-pay candidate meeting the stipulation of the Tuition Contract; and/or
 - (e) Is admitted to another approved program to complete the requirements.
 - iii. Require the candidate who elects not to enroll in TCTIP to complete and sign the Request to Delay Program document and ensure that a district/agency-level administrator signs-off on the document.
 - iv. Complete the clear credential recommendation for the candidate who has successfully completed TCTIP's and CTC's requirements.
 - v. Provide an Early Completion Option Pathway for the "experienced and exceptional" candidate who meets TCTIP's established criteria.
 - vi. Verify the mentor's qualifications and approve mentor assignments.

- vii. Provide training and support for the mentor.
- viii. Provide weekly online office hours with the program manager to support the candidate and the mentor with program-related questions.
- ix. Monitor and communicate with the DISTRICT/AGENCY the candidate's and mentor's progress in meeting TCTIP requirements and expectations.
- x. Employ, at a minimum, a full-time program manager to perform services as described under the heading "Teacher Induction Program Manager" in the program description.
- xi. Employ full-time support staff to provide for the clerical needs of the program.
- xii. Provide workspace for the program manager and support staff as well as meeting space for program activities.
- xiii. Provide a process for the equitable distribution of services to all candidates and mentors in all participating DISTRICTS/AGENCIES.
- xiv. Establish and maintain accurate records and reports; maintain a confidential file on the candidate's individual progress through the program; and retain these records for a minimum of 3 years after the candidate exits the program.
- xv. Provide the CTC with reports and other information as requested on all matters related to program requirements and activities.
- xvi. Participate in the unit and program accreditation processes.
- xvii. Participate in the New Teacher & Leadership Development Unit's Leadership Team Forum and provide current program updates to DISTRICT partners.
- xviii. Provide overall fiscal responsibility for the administration of the program.
- xix. Develop and maintain a budget that allocates amounts sufficient to meet the cost of implementing its program responsibilities.
- xx. Expend income according to TCOE's regularly established policies and procedures.
- xxi. Provide candidates and districts/agencies with a "Teach-Out Plan" in the event TCTIP is discontinued. The plan will include individual transition plans for each candidate and a plan for how candidates and graduates will access TCTIP records.

3. FEE SCHEDULE

- a. **The contract total for services to be provided is \$3,000 per candidate/per year.**
- b. The DISTRICT/AGENCY will be invoiced a maximum of **\$45,000.00** (as stated in the Agency Agreement)
 - a. The invoice will be sent to the DISTRICT/AGENCY upon receipt of the fully executed agency agreement;

- b. The invoice amount will be based on the actual number of enrolled candidates; and
 - c. The Agency Agreement must be fully executed prior to TCOE generating the invoice.
- c. TCOE will not refund DISTRICTS/AGENCIES when a candidate does not complete program requirements.

INDUCTION ELIGIBILITY

Who is Eligible?

- A. A candidate who is identified by a TCTIP DISTRICT/AGENCY partner or independent candidate who meets the following criteria is eligible:
- i. Employed in a teaching assignment that includes access to students and student records and is aligned with the subject area identified on the preliminary credential
 - ii. Holds a valid, California issued preliminary general education or education specialist credential

Who is Not Eligible?

- A. A candidate is not eligible if at least one of the criteria below applies:
- i. Currently teaching with the following documents issued through the CTC
 - a. Substitute Permit
 - b. Provisional Internship Permit (PIP)
 - c. Short-Term Staff Permit (STSP), or
 - d. University or district intern credential
 - ii. Does not hold a valid preliminary credential on or before the program enrollment deadline
 - iii. Hired for an assignment that does not match the subject area listed on their preliminary credential
 - iv. Does not have an assigned mentor identified within 30 days of being enrolled in the program